

# Booth & Dimock Memorial Library

## Director's Report November 2021



### I. Circulation

- a. BDML Total – **5,004** (2020: 2,946) (2019: 5,099)
  - i. By Item Type
    - 1. Books & Serials – **3,821** (2020: 2,104) (2019: 3,676)
    - 2. Video – **492** (2020: 178) (2019: 745)
    - 3. Audio – **130** (2020: 91) (2019: 214)
    - 4. Other – **55** (2020: 39) (2019: 15)
    - 5. Electronic – **506** (2020: 534) (2019: 449)
  - ii. By Age Profile
    - 1. Adult – **2,074** (2020: 1,214) (2019: 2,560)
    - 2. YA – **361** (2020: 139) (2019: 340)
    - 3. Juvenile – **2,048** (2020: 1,044) (2019: 2,534)
    - 4. Other – **15** (2020: 15) (2019: 578)
- b. ILL
  - i. BDML as Borrower **373** – (2020: 155) (2019: 80)
  - ii. BDML as Lender **267** – (2020: 285) (2019: 62)

### II. Programs

- a. Total Programs – **14** (2020: 20) (2019: 23)
- b. Total Attendance – **274** (2020: 222) (2019: 186)
- c. Average Attendance – **20** (2020: 11) (2019: 8)

### III. Internet

- a. Library Computers – **106** (2020: 20) (2019: 976)
- b. Wifi
  - i. Total sessions – **1,241** (2020: 5,593) (2019: 6,676)
  - ii. Total devices – **113** (2020: 76) (2019: 151)
  - iii. Total clients per day – **480** (2020: 283) (2019: 435)

### IV. Reference – **453** (2020: 250) (2019: 441)

### V. Patron Information

- a. Visitation – **1,083** (2020: 694) (2019: 2,442)
- b. Curbside – **8** (2020: 279)
- c. Registration – **15** (2020: 7) (2019: 21)

### VI. Social Media

- a. Post – **26** (2020: 51)
- b. Reach – **7,838** (2020: 10,534)
- c. Engagements – **390** (2020: 1,177)

**VII. 2022/2023 Budget**

- a. Budget submission is due to the Town by the end of December.
- b. Library will be asking for an increase of approximately 9% in order to increase wages, benefits, and book expense.
- c. The Library was told to prepare for an increase in costs to electricity, heating fuel, and garbage disposal.

**VIII. General**

- a. Margaret submitted the State Library Annual Report.
- b. Our membership through CLC saved BDML \$20,900 over the last year through consortium purchasing power.
- c. Margaret submitted the Capital Budget for FY22/23,

**IX. Facilities**

- a. Mechanical Maintenance will be taking over the HVAC service beginning January 1, 2022. The new contract will be a savings to the Library.

**X. Staff & Professional Development**

- a. Margaret attended a town council meeting on 11/1/21 where Barbara Hall was presented with a resolution recognizing her service to the community.
- b. Margaret attended Lead Your Library webinar hosted through the CT State Library.
- c. Kayla and Margaret interviewed candidates for a Saturday & Substitute Library Assistant.
  - i. Elizabeth Swan was hired and begin on 11/29/21.
- d. Christa attended virtual LibraryCon on 11/10/21.
- e. Margaret attended a Project Management webinar through the CT State Library.