Booth & Dimock Memorial Library

Director's Report December 2025

I. *Circulation* – Items that have been checked out, renewed, or loaned/borrowed through inter-library loan.
   - Total – **6,293** (2024: 5,589) (2023: 5,618)
   - Type (included in total)
     - Books & Serials – **4,527** (2024: 5,001) (2023: 4,243)
     - Video – **426** (2024: 278) (2023: 447)
     - Audio – **74** (2024: 69) (2023: 58)
     - Electronic – **1,153** (2024: 864) (2023: 765)
     - Other – **113** (2024: 90) (2023: 105)
   - Age (included in total)
     - Adult – **2,133** (2024: 2,058) (2023: 2,021)
     - Young Adult – **317** (2024: 202) (2023: 378)
     - Children – **2,670** (2024: 2,386) (2023: 2,418)
     - Not Assigned – **20** (2024: 38) (2023: 36)
   - Inter-Library Loan (included in total)
     - Borrowing – **524** (2024: 467) (2023: 472)
     - Lending – **541** (2024: 317) (2023: 312)

II. *Library Visits* – People walking through the door as tallied by an automatic door counter.
   - **2,964** (2024: 2,399) (2023: 2,014)
     - ***514 visited the library during Christmas in the Village***

III. *New Library Cards* – Individuals who registered for a Coventry library card for the first time.
   - **18** (2024: 28) (2023: 19)

IV. *Reference* – Questions staff answered regarding library services, library catalog, local area, research, genealogy, homework help, and more.
   - **478** (2024: 414) (2023: 604)

V. *Internet* – Use of library wi-fi and desktop computers.
   - Desktop Computers
     - Total Users – **169** (2024: 118) (2023: 47)
   - Wi-Fi
     - Total Sessions – **8,921** (2024: 7,557) (2023: 158)
       - Reporting error from provider in in 2023
     - Total Devices – **347** (2024: 295) (2023: 229)

        - Highest month for total devices this year!
    - Average clients per day – **32** (2024: 35)

VI. *Programs* – Events, activities, workshops, or lectures offered by the library.
- Programs – **17** (2024: 19) (2023: 17)
- Participants – **473** (2024: 744) (2023: 968)
    - ***172 people participated in our ornament craft during Christmas in the Village.***
    - ***20 people attended a special Nutcracker Ballet storytime hosted by Tread City Classical Dance.***
    - ***15 people attended the monthly movie showing.***

VII. *Online presence* – Activity tracked on our Facebook, website, and Google Profile.
- Facebook
    - Posts – **19**
        - Views – **6,822**
        - Reach – **4,092**
        - ***A post featuring our winter reading challenge reached 1,300 views!***
- Google
    - Profile Views – **505**
    - Business Profile Interactions – **461**
    - Website Visits – **303**
    - Searches – **181**
- Website
    - Site Visits – **2,583**
    - Page Visits – **3,708**

VIII. *Library Facilities*
- Outback Landscaping will do snow removal on the library's sidewalks for the 2026 winter season.
- The Fire Marshal conducted an inspection on December 11. Areas of follow-up included the door push-bar on the downstairs emergency exit (corrected), replacing the downstairs carbon monoxide detector (corrected, but not replaced as the detector is part of the full fire alarm system), and using a different outlet for the teen program room toaster oven (corrected).
    - The Fire Marshal is researching if the library needs to have as many fire extinguishers as it currently does.

IX. *Library Staff & Professional Development*
- Jennifer attended the Inter-Library Loan Roundtable through CLC on December 1.
- Margaret, Kayla, Aubrey, and Rachel met on December 4 to discuss plans for the logo contest through VistaPrint/99Designs. A special library board meeting followed on December 10, and the contest launched on January 2.

- Margaret attended training on utilizing the new QSEHRA health benefits portal on December 9.
- Bibliomation hosted a strategic planning focus group at Booth & Dimock on December 16, which was attended by Margaret, Kayla, Christa, Jenn, and Aubrey, as well as staff from other Bilbiomation member libraries and Bibliomation staff.
- Margaret attended CLA's monthly meeting on December 18.

X. *General Updates*

- The Library participated in Christmas in the Village on December 7. There were 514 visitors, and 172 people participated in our ornament craft.
- The library was closed December 24 and December 25 for the Christmas holiday.
- The community room was used 4 times by outside groups.

Top row: Children and caregivers enjoy a craft during "Little Creators Storytime" on December 11, which featured artist Jim Henson.

Right: Children and caregives dance with ballerinas after the special Nutcracker Storytime hosted by Thread City Classical Dance on December 13.