Booth & Dimock Memorial Library

Director's Report October 2025

I. *Circulation* – Items that have been checked out, renewed, or loaned/borrowed through inter-library loan.
   - Total – **6,609** (2024: 6,302) (2023: 6,719)
   - Type (included in total)
     - Books & Serials – **4,794** (2024: 5,001) (2023: 4,981)
     - Video – **408** (2024: 278) (2023: 450)
     - Audio – **48** (2024: 69) (2023: 74)
     - Electronic – **1,233** (2024: 864) (2023: 1,088)
     - Other – **126** (2024: 90) (2023: 126)
   - Age (included in total)
     - Adult – **2,194** (2024: 2,347) (2023: 2,436)
     - Young Adult – **371** (2024: 245) (2023: 267)
     - Children – **2,789** (2024: 2,830) (2023: 2,885)
     - Not Assigned – **22** (2024: 16) (2023: 43)
   - Inter-Library Loan (included in total)
     - Borrowing – **668** (2024: 603) (2023: 623)
     - Lending – **424** (2024: 441) (2023: 373)

II. *Library Visits* – People walking through the door as tallied by an automatic door counter.
   - **2,368** (2024: 3,096) (2023: 2,592)
     - ***563 people visited the library during on October 25, as part of the Halloween on Main event.***

III. *New Library Cards* – Individuals who registered for a Coventry library card for the first time.
   - **54** (2024: 28) (2023: 31)
     - ***17 library cards were issued at outreach events.***

IV. *Reference* – Questions staff answered regarding library services, library catalog, local area, research, genealogy, homework help, and more.
   - **591** (2024: 566) (2023: 669)

V. *Internet* – Use of library wi-fi and desktop computers.
   - Desktop Computers
     - Total Users – **182** (2024: 153) (2023: 95)
   - Wi-Fi
     - Total Sessions – **9,629** (2024: 6,903) (2023: 1,218)
     - Total Devices – **322** (2024: 290) (2023: 233)
     - Average clients per day – **32** (2024: 39)

VI. *Programs* – Events, activities, workshops, or lectures offered by the library.
- Programs – **33** (2024: 23) (2023: 23)
- Participants – **626** (2024: 714) (2023: 647)
  - ***Staff interacted with 90 people at the Coventry Grammar School Open House on October 8.***
  - ***Approximate 30 people came out for Fire Safety Week. Coventry Fire/EMS brought fire trucks and fire safety information to the library on October 10.***
  - ***20 people attended the Spooky Storytime before Halloween on Main on October 25.***

VII. *Online presence* – Activity tracked on our Facebook, website, and Google Profile.
- Facebook
  - Posts – **22**
    - Views – **6,858**
    - Reach – **4,331**
    - ***A post featuring FY25 highlights reached over 400 people!***
- Google
  - Profile Views – **672**
  - Business Profile Interactions – **471**
  - Website Visits – **322**
  - Searches – **343**
- Website
  - Site Visits – **2,060**
  - Page Visits – **2,958**

VIII. *Library Facilities*
- Boiler was serviced by Air Temp Mechanical on 10/22 and passed state inspection 10/31.
- A HVAC control transmitter failed on 10/29, resulting in the upstairs part of the building overheating and the community room being unheated. Automated Building Systems replaced the faulty transmitter the next day and temperatures regulated by the weekend.

IX. *Library Staff & Professional Development*
- Jennifer attended a training demonstration by CT Judiciary on resources for legal reference assistance on 10/2.
- Margaret attended a Town of Coventry Workers Safety Committee meet in on 10/8.
- Christa attended School Library Journal's "Day of Dialog" on 10/9.
- Margaret attended Bilbiomation's Finance Committee meeting on 10/9.
- Margaret and Jennifer attended an HR webinar hosted by CLC on "Neurodiversity in the Workplace" on 10/14.
- Aubrey attended an outreach roundtable through CLC on 10/14.

- Margaret attended an American 250 CT Commission meeting at the Phoebe Griffin Noyes Library in East Lyme on 10/15.
- Margaret attended CLA's monthly meeting on 10/16.
- Kayla and Margaret attended the Bibliomation's Strategic Planning meeting on 10/21.
- Margaret attended an CEN EDAC meeting on 10/21.
- Christa attended information sessions on dyslexia hosted by the Connecticut Parent advocacy Center on 10/22 and 10/29.

X. *General Updates*

- The Library participated in the Park & Rec's Scarecrow Contest with an "If You Give A Mouse A Cookie" themed scarecrow.
- A new, smaller fish tank is in use in the children's room.
- Margaret completed sorted through historic materials in the front storage closet and complied them into the "Library & Local History Collection", which has a completed finding aid and is stored in waterproof filing containers. The collection, which has materials from 1904 – 2018, contains series including Porter Library, Library History, Local History, Clock Tower, and Newspaper Articles.
- The community room was used 2 times by outside groups.

Coventry Fire/EMS brought 3 trucks to the library for Fire Prevention week on October 10!